

Got You looking!

Shot List & Prep Cheat Sheet

Shot List	Date/Time	Captured
Exterior		
Exterior Dusk	Jan 31	
Exterior Day	Feb 1	
Outdoor Pool Dusk	Jan 31	
Outdoor Pool Day	Feb 1	
Pool Deck Day	Feb 1	
Pool Deck Dusk	Jan 31	
Pet Station	Feb 1	
Outdoor Library	Feb 1	
Wetland Ducks (if possible)	Feb 1	
Public Spaces		
Breakfast Area (530am start)	Feb 1	
Breakfast Seating	Feb 1	
Fitness Center	Feb 1	
Lobby Area (w/o plexi)	Feb 1	
Front Desk (with an agent??)	Feb 1	
Front Desk (without agent)	Feb 1	
Coffee Station	Feb 1	
Business Center	Feb 1	
Suite Shop	Feb 1	
Guest Laundry	Feb 1	
Guestrooms		
STND 1 King	Feb 1	
STND 1 King with sofa bed	Feb 1	
STND 2 Queen	Feb 1	
STND Bathroom(s)	Feb 1	
ADA 1 King	Feb 1	
ADA 1 King with sofa bed	Feb 1	
ADA 2 Queen	Feb 1	
ADA Bathroom(s)	Feb 1	

Good photos will attract customers to your website.

Help us capture the best your hotel has to offer to convert **tentative sales** into **CLOSED sales**.

Apply these crucial prep steps to make your images stand out from the rest.

Hotel PREP Cheat Sheet

See Brand Standards & GYL Docs for Full Prep Guide

- All Hotel Staff has been Advised of the Photoshoot
- Housekeeping, Maintenance & GM Available
- Remove Collateral & Newspapers
- Light Override Instructions Available
- ALL lightbulbs are the same color and wattage
- Fireplace Works and can be Turned On when needed
- Good Quality Steamer/Iron Available
- NEW linens on beds are WRINKLE FREE (steamed)
- Bed Skirts are Straight, Steamed & don't touch the floor
- Bathroom Towels are Neat/Tidy and Full, NOT Crammed
- Pool Safety and Cleaning Equipment Removed
- Fitness Center Weights Straightened & Cords Hidden
- Fitness Center/Pool Towels are WHITE and Folded Neatly
- Market/Suite Shop has been Fully Stocked
- Food/Beverage for Breakfast/Restaurant Fully Stocked
- Parking Spots In Front of Hotel have been Blocked Off
- Signage for Guests Posted In Hotel re: the Photoshoot
- All Artificial Plants/Flowers Removed

Hotel Name:

Hampton Inn Ft. Lauderdale Airport North Cruise

Shoot Date:

February 1 2022

Hotel Rep Signature: _____

Photographer Signature: _____